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**CENTRAL INTELLIGENCE AGENCY**

WASHINGTON 25, D. C.

OFFICE OF CENTRAL REFERENCE

24 February 1966

**MEMORANDUM FOR:** Chief, Defense Intelligence Photographic  
Services Office (DIAAP-1L)

**SUBJECT:** DIA Survey of Customer Requirements for  
Photographic Services

**REFERENCE:** C-0128/AP-1L Memorandum of 1 February 1966

Enclosed is the statement of CIA requirements for  
photographic and film services, FY-1967 and FY-1968, which  
was requested in the referenced memorandum.

25X1  
  
Chief, Graphics Register

Enclosure

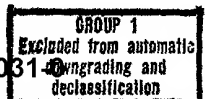
25X1  
OCR/GR  (24FEB66)

**Distribution:**

Orig. & 1 - Adse  
1 - Div. DIA File  
1 - Chrono  
1 - Film Branch  
✓ 1 - Photo Branch

DIA review(s) completed.

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Approved For Release 2004/03/11 : CIA-RDP78-04546A000500050031-0

DIA SURVEY OF CUSTOMER REQUIREMENTS FOR PHOTOGRAPHIC SERVICES

RCS: DD-DIA(A)B1

Customer (Agency) Name: CIA (OCR/GR)

Major Command/Hq: \_\_\_\_\_

| A/I | P/N | Tone | User Rqm't | Remarks        | FY 1967 Quantity Requirements by Quarter |              |        |        | FY1968 Gross Rqm't |
|-----|-----|------|------------|----------------|--|--------------|--------|--------|--------------------|
|     |     |      |            |                | First                                    | Second       | Third  | Fourth |                    |
| A   | P   | B&W  | PR         | 1 - Medium     | 3,000 Frames                             | 3,000        | 3,000  | 3,000  | 12,000             |
| A   | N   | B&W  | FL         | 1 - Medium     | 15 Rolls                                 | 15           | 15     | 15     | 75                 |
| I   | P   | B&W  | PR         | 5X7 and 8X10   | 11,000 Frames                            | 35,000       | 15,000 | 25,000 | 86,000             |
| I   | P   | C    | PR         | 5X7 and 8X10   | 200 Frames                               | 500          | 200    | 500    | 1,400              |
| I   | P   | C    | F          | 4 - Contact    | 200 Frames                               | 500          | 200    | 500    | 1,400              |
| I   | P   | C    | FL         | 4 - Various    | 20 Rolls                                 | 20           | 20     | 20     | 80                 |
| I   | P   | B&W  | PR         | B&W Print Loan | 50 Frames                                | 50           | 50     | 50     | 200                |
| I   | N   | B&W  | FL         | 4 - Various    | 20 Rolls                                 | 20           | 20     | 20     | 80                 |
| I   | N   | C    | FL         | 4 - Various    | 15 Rolls                                 | 15           | 15     | 15     | 60                 |
| I   | N   | B&W  | F          | 4 - Various    | --                                       | 2,000 Frames | --     | 2,000  | 4,000              |
| I   | P   | C    | FL         | 16mm Silent    | 1 Reel                                   | 1 Reel       | 1 Reel | 1 Reel | 4 Reel             |
| I   | P   | B&W  | FL         | 16mm Silent    | 1 Reel                                   | 1 Reel       | 1 Reel | 1 Reel | 4 Reel             |
| I   | P   | C    | F          | 16mm Silent    | 100'                                     | 100'         | 100'   | 100'   | 400'               |
| I   | P   | B&W  | F          | 16mm Silent    | 100'                                     | 100'         | 100'   | 100'   | 400'               |
|     |     |      |            |                |  |              |        |        |                    |
|     |     |      |            |                |  |              |        |        |                    |
|     |     |      |            |                |  |              |        |        |                    |
|     |     |      |            |                |  |              |        |        |                    |

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Enclosure 1 (C-0128/AP-1L)



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**DEFENSE INTELLIGENCE AGENCY**

WASHINGTON, D. C. 20301

1 FEB 1966

G-0128/AP-1L

SUBJECT: DIA Survey of Customer Requirements for Photographic Services (U)

TO: Director  
Central Intelligence Agency  
Washington, D. C. 20505

1. (U) References:

a. DIA's "Detailed Plan for Photographic Intelligence in the Defense Intelligence Agency (U)," 15 March 1963 (S).

b. Memorandum from the Secretary of Defense to the Director, Defense Intelligence Agency, subject: (U) Plan for Photographic Intelligence in the Defense Intelligence Agency, 12 August 1963 (C).

c. Defense Intelligence Agency Instruction 55-1, subject: (U) Defense Intelligence Photographic Services Office, 27 September 1965 (C).

2. (C) Section II, paragraph B2e of the Detailed Plan for Photographic Intelligence in the Defense Intelligence Agency, as approved by the Secretary of Defense, states that DIA will operate a film and print processing laboratory of sufficient capacity to assist in meeting the external support requirements of the Unified and Specified Commands, Department of Defense consumers in the Washington area, mapping, charting, and intelligence agencies of the Military Departments, and other authorized consumers, for bulk or selective film and print reproduction. Paragraph 4d, DIAI 55-1, assigns this responsibility to the Defense Intelligence Photographic Services Office (DIAAP-1L).

3. (U) In order that the Defense Intelligence Photographic Services Office may budget for reproduction of photography and loan of film necessary to meet your needs during FY 1967 and FY 1968, a statement of your requirements for photographic services is requested. Please forward your statement in two (2) copies using the survey form shown as enclosure 1. Instructions for submission of your requirements are outlined in enclosure 2.

DOWNGRADED AT 12 YEAR INTERVALS;  
NOT AUTOMATICALLY DECLASSIFIED  
DOD DIR. 5200.10

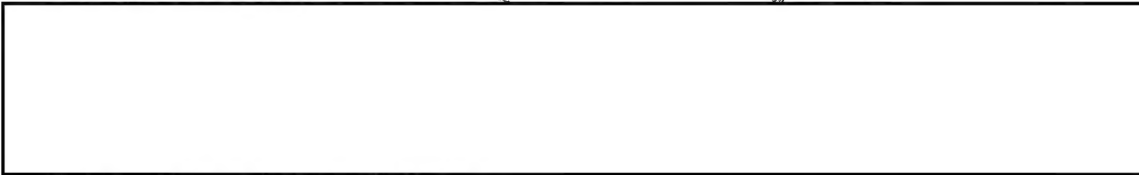
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4. (U) Please send your survey information directly to: Defense Intelligence Agency, Washington, D. C. 20301, ATTN: DIAAP-1L not later than 1 March 1966. Receipt of your requirements by this date will allow for any necessary revisions to FY 1967 requirements as stated in last year's survey of customer needs for photographic services. Negative replies, as appropriate, are requested.

FOR THE DIRECTOR:



25X1

Chief, Defense Intelligence  
Photographic Services Office

2 Enclosures

1. DIAAP-1 Form 32 Test, (U)
2. Instructions for Completing DIAAP-1 Form 32 Test, (U)

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INSTRUCTIONS FOR COMPLETING DIAAP-1 FORM 32 TEST:  
DIA SURVEY OF CUSTOMER REQUIREMENTS FOR PHOTOGRAPHIC SERVICES

1. DIAAP-1 Form 32 Test is designed to identify estimated requirements for photo services (photo reproduction, film developing, and/or film loan) in line item format. It is requested that the parameters outlined in paragraph 2 below be used to define your various requirements. By selecting and combining the appropriate parameters, each specific and peculiar requirement may be described as a single line entry. Therefore, your aggregate estimated requirement for photo services for FY 1967 and FY 1968 can be determined by DIAAP-1L from the number of line entries (forms) submitted.

2. Explanation of Form Columnar Headings. For each line entry identifying and describing an estimated requirement for photo services support, an entry is desired in the columns described in paragraphs 2a, b, c, and d below. Entries are to be made in the remaining columns as necessary to complete identification of the requirement.

a. A/I: Source of the photography (Aerial or Intelligence Information Report Photo Enclosure). Identify either by "A" or "I".

b. P/N: Positive or negative form required. Indicate either by "P" or "N".

c. Tone: Shading or color characteristics. Indicate by using one of the following identifiers:

(1) "B/W" - Black and White.

(2) "C" - Color.

(3) "HT" - Half-Tone.

d. User Requirement: Select one of the following to identify the material base or to describe the service required:

(1) "PR" - Paper Print.

(2) "F" - Film Base.

(3) "T" - Transparency (Vu-Graph).

- (4) "MP" - Motion Picture Film Reproduction.
- (5) "D" - Development (Processing) of Exposed Film.
- (6) "FL" - Film Loan.

e. Remarks: Complete as necessary to further describe the requirement based on knowledge which can be made available for this purpose. Following illustrations are indicative of the type of information which is helpful in defining the requirement:

- (1) Scale (Sm = Small, Med = Medium, and Lg = Large).
- (2) Type C - Indicates type of color negative required.
- (3) Sound - Sound track reproduction required for motion picture film.
- (4) For photomaterials, indicate size, if known (5" x 5", 9" x 18", etc).

f. Quantity Requirements: Indicate estimated requirement in frames (i.e., individual items or exposures) except for:

- (1) Motion Picture (indicate in linear feet).
- (2) Film Loan (indicate number of rolls).

3. For requirements for photomaterials, identify only those items to be delivered (i.e., ignore products generated by intermediate processing steps required to produce the final product).

4. It will be appreciated if completed forms can be furnished to this office in two (2) copies.